

Mountain Lake Academy
386 River Road
Lake Placid, NY 12946

Parents' Bill of Rights for Data Privacy and Security

Mountain Lake Academy is committed to protecting the privacy and security of each students' data. Parents/legal guardians should be aware of the following rights concerning their child's data:

1. A student's personally identifiable information (PII) cannot be sold or released for any commercial purpose.
2. Parents/legal guardians have the right to inspect and review the complete contents of the student's education record stored or maintained by an educational agency.
3. Safeguards associated with industry standards and best practices including but not limited to encryption, firewalls and password protection must be in place when student PII is stored or transferred.
4. To be notified in accordance with applicable laws and regulations if a breach or unauthorized release of their student's PII occurs.
5. Educational agency workers that handle PII will receive training on applicable state and federal laws, the educational agency's policies, and safeguards associated with industry standards and best practices.
6. Parents/legal guardians have the right to file complaints with the school about possible breaches, these should be directed to:

Christopher Mariano
Executive Director
Mountain Lake Academy
386 River Road
Lake Placid, NY 12946

Complaints to New York State Education Department should be directed to:

Chief Privacy Officer
New York State Education Department
89 Washington Avenue
Albany, NY 12234
privacy@nysed.gov

7. A complete list of all student data elements collected by NYSED is available at <http://www.nysed.gov/data-privacy-security/student-data-inventory> and by writing to: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234.
8. Parents may access the State Education Department's Parent's Bill of Rights at: http://www.nysed.gov/common/nysed/files/programs/data-privacy-security/parents-bill-of-rights_2.pdf